



Walkeringham Neighbourhood Plan

NHP Steering Group Meeting

MINUTES

29 November 2018

7.30pm Walkeringham Village Hall Committee Room

Present: C Howard (Chair), A Hayward, M Dilly, C Ferguson, I Heath, G Oxley, S Beard, P Hooton, M Vessey, L Brown (BDC), W Wilson (BDC) and H Metcalfe (planning consultant)

1. Chairman's comments

The Chairman welcomed everyone to the meeting. He explained that the purpose of the meeting is to run through the 'to do' list and outstanding items for the draft plan and character assessment.

2. Apologies for absence

D Johnson and J Roberts

3. Declarations of Interest

P Hooton – NP07 (pecuniary interest, own land)

M Vessey – NP04 (non-pecuniary)

M Vessey/M Dilly – NP17 & 18 (non-pecuniary. These are owned by the village hall and both are members of the committee)

C Howard – NP13 (non-pecuniary)

4. Review of Draft Plan/Character and Outstanding Actions

Helen Metcalfe had now completed the latest version of the draft plan. It was agreed to work through the draft plan page by page. C Howard had compiled a working paper showing items now complete, items requiring input from AECOM and BDC and items requiring input from the steering group/consultant. Various tasks were assigned to individuals during the exercise. Helen Metcalfe took notes of the proposed changes to the draft plan. Will Wilson agreed to amend/correct maps as necessary. It was agreed that the significant vistas and viewpoints needed including. C Howard had drafted out a sketch which was discussed and agreed. It was felt that the blast zone map was not clear and needed further explanation. Further other photos were suggested including photos of the school when flooded (date would be required). BDC agreed to confirm the housing requirement figure believed to be 70 dwellings. Also, the proposed development boundary



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needed to be included in the plan. Chris Howard agreed to write a foreword for the plan.

5. Regulation 14 Pre- submission/Public Consultation Event

Helen Metcalfe advised that once the amendments had been made we could move on to the regulation 14 pre-submission consultation stage. Further documents required, but not necessarily for the reg. 14 stage, included a sustainability appraisal, and a basic conditions statement. It was thought that technical support might be available from AECOM for the sustainability appraisal. A Hayward to investigate.

Once complete, the plan and supporting reports would be uploaded onto a website in readiness for the consultation. The consultees would include statutory consultees. BDC would arrange consultation with the statutory consultees. These would be sent out via email. All responses would then need to be collated and sent to Helen Metcalfe who would then summarise and present to the group.

It was agreed to look to have all actions complete in readiness for a meeting at the end of January 2019.

The format and dates of the consultation events to be discussed further at the next meeting.

6. Items, date and time of next meeting

The next meeting would take place on 31st January 2019.

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Chair, C Howard