



Walkeringham Neighbourhood Plan

Steering Group Meeting

Minutes of the meeting on 13 April 2016

Walkeringham Village Hall

1. Welcome

Chris Howard (Chair of the Parish Council) welcomed and thanked everyone for attending the meeting. He explained that this was the first NHP Steering Group meeting. He introduced himself as Chairman of the Parish Council and suggested that he would initially chair the meetings until the group got to know each other better. He also introduced Angela Hayward, Clerk to the Parish Council who would co-ordinate the meetings. Finally, James Green from Bassetlaw District Council's (BDC), Regeneration Team was introduced. James would be on-hand to offer advice throughout the Neighbourhood Planning process.

2. Introductions

The following were in attendance. Each gave a brief introduction about themselves:

Roger Capp	Steve Beard
Stuart Spencer	Dee Johnson
Rachel Wormald	Graham Crossland
Pam Cavill	Di Edwards
John Roberts	Maynel Vessey

3. Apologies Received

Pat Hooton and Malcolm Dilly

4. Neighbourhood Planning by James Green

James gave an overview of the Neighbourhood Planning process which broadly comprised of the following stages:

- **Stage One** – Agreeing the Neighbourhood. The Parish Council had already completed this stage. The designation application had been submitted to BDC. After the consultation period, this will be approved at BDC Full Council (scheduled for 30th June 2016)
- **Stage Two** – Preparing and writing the Neighbourhood Plan - This involves extensive community consultation on initial policies ideas followed by production of a Draft Plan
- **Stage Three** – Examination. BDC will consult on the submitted plan for 6 weeks
- **Stage Four/Five** – Community Referendum and Adoption

Other information:

- The plan typically covers a 15 year period (with option to review as required).
- The plan will take around 18 months to complete. Evidence of consultation must be well documented.
- The plan could cover issues including housing and tenure, open spaces, development of small businesses, flooding and drainage issues and renewable energy to name a few.
- Community Grants are available to fund the process through Awards for All and Locality
- The Community Infrastructure Levy (CIL) goes up from 15% to 25% if there is a NHP in place.
- The plan has to conform with the policies of the Local Plan and the National Planning Policy Framework (NPPF)



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James went on to explain the BDC were putting together a new Local Plan which will take around 3 to 4 years. They had just finished their 'call for sites' exercise where they identify potential land for development and this information will be available later in the year.

5. Open Discussion

A question and answer session followed

6. Public Consultation

An initial discussion took place about the first public consultation event. James advised that it would be beneficial to start with a very simple format just to ascertain what people liked/disliked about the village and what could be improved. To be discussed further at the next meeting

7. Summing Up

The Chairman thanked their time and suggested that meetings should be held regularly but kept to a maximum of 1.5 hours. If anyone had any suggestions for the agenda let A Hayward know.

8. Date of next meeting

The next meeting was agreed as Wednesday 4th May at 7.30pm, Walkeringham Village Hall.

Meeting Closed: 9.00pm

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Chairman

Date: