



# Walkeringham Neighbourhood Plan

## Steering Group Meeting

### **Minutes**

25 October 2017

7.30pm Walkeringham Village Hall Committee Room

Present: A Hayward, C Howard, G Oxley, J Roberts, S Spencer, M Vessey, L Brown (BDC) and W Wilson (BDC)

Members of the public: one

#### **Chairman's Comments**

None made

#### **Apologies for Absence**

P Hooton, D Johnson, M Dilly, S Beard and I Heath

R Capp had resigned from the steering group.

#### **Declarations of Interest**

M Vessey, J Roberts & A Hayward (members of the village hall committee) – village hall sites submitted as part of the call for sites exercise

J Roberts – regarding a site adjacent to Birdcroft Lane (next to his home)

#### **Minutes of the last meeting**

The minutes of the meeting held on 4 October were accepted as a true record. Mr Spencer was added to the list of apologies

#### **Site Assessment Work**

Luke Brown advised that all statutory consultees had now been contacted and some have replied. He is currently waiting for responses from NCC Highways, HSE and the Drainage Board.

#### Methodology

An example of a site assessment document put together by Everton NHP Group was circulated which showed the methodology used when assessing sites. This was considered a good example and a similar model could be used by the Walkeringham Steering Group. It uses 10 criteria including landscape character, built character, heritage assets, infrastructure impact, natural environment, neighbouring land issues, community and landowner support, agricultural land classification and the site assessment report to assess each site.



## Walkeringham Neighbourhood Plan

Once feedback from all statutory consultees had been received, then the next step of the site assessment work can begin

### Public Consultation

It was suggested that a flyer be sent out to all households this could be something along the lines of what Misterton NHP Group had produced. This was an A3 sheet with a map showing the sites put forwarded and a table to be filled in by the recipient, giving their views on each site. Consultation events would also be held which incorporated scheduled talks about the process and again give members of the public the opportunity to make comment. These would be advertised on the flyer and in the Parish Council newsletter.

A copy of the Misterton flyer was to be circulated to the group for their information.

### **Green Spaces, Heritage and Environmental**

Luke Brown explained that local green space could get the same protection as green belt land. There were, however certain criteria that had to be met, for example that the use of the land is for recreation purposes or that there is some heritage value or wildlife interest etc.

It was agreed that the Steering Group identifies a list of possible sites to be put forward for public consultation.

An example of documented analysis work undertaken by another group was circulated. Again the Steering Group could use this model as a basis for analysing each site.

In the same way, a list of heritage sites/assets needs to be compiled

### Character Assessment

A Hayward reported that she had applied for support from Locality/AECOM to produce a Character Assessment. This would help with the processes outline above and would potentially provide the backup/evidence needed when allocating sites for development (or reasons for not allocating some sites), earmarking green spaces, heritage assets and areas of importance to the village.

### **Funding Update**

A Hayward reported that the grant application had now been submitted to Locality for funding towards the cost of a Consultant to produce the plan.

### **Objectives**

The objectives would be updated to include green space, environmental and heritage aspects.



## Walkeringham Neighbourhood Plan

### **Date of next meeting and agenda items**

The date of the next meeting: 1<sup>st</sup> November 2017

This would be to look at green space and heritage

A site assessment meeting would be arranged separately once all statutory consultees' replies were received.

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Chairman