



Walkeringham Neighbourhood Plan

Steering Group Meeting

Minutes

10 January 2018

7.30pm Walkeringham Village Hall Committee Room

Present: A Hayward, C Howard, D Johnson, S Beard, C Ferguson , P Hooton, G Oxley, S Spencer, I Heath, M Vessey, L Brown (BDC), W Wilson (BDC), H Metcalfe (Consultant)

Members of the public: 8

1. **Chairman's comments:** None
2. **Public Session:** see notes at the end of minutes
3. **Apologies for absence:** M Dilly.

R Wormald has decided to step down from the group due to other commitments.

4. **Declarations of Interest:**

M Vessey, C Ferguson and A Hayward (members of the village hall committee) – village hall sites submitted as part of the call for sites exercise
P Hooton – Submitted part of her land during the call for sites exercise

5. **Approval of the minutes of the last meeting**

The minutes of the meeting held on 29 November were approved as being a true and correct record of the meeting.

6. **Site Assessment Work**

For the benefit of those attending a meeting for the first time, L Brown gave an overview of the site assessment document and explained the assessment criteria.

Some sites that had been put forward had already been assessed as unsuitable by BDC. 'Community Support' is one of the assessment criteria and this information would be obtained through the public consultation event(s). Any public objections would need to be supported by valid planning material considerations. BDC still awaited comments from the Drainage Board.



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A few errors had been identified in the draft copy. There were a number of versions in circulation; it was suggested that the latest version be given a version number for ease of identification.

7. Site Allocations Public Consultation Event

C Howard had drafted out a leaflet for consideration. Various amendments and suggests were made.

It was agreed that the flyer should be an information sheet which included a map showing the sites put forward with space for general comments. This would be sent to every household and would include an invitation to attend the consultation event where there would the opportunity to comment on each site and also listen to a 'talk' on the Neighbourhood Plan.

It was considered important that residents were encouraged to attend the meeting.

C Howard to make amendments to the documents and circulate for comment.

The purpose of the consultation was not only to obtain local opinion about the sites but to obtain any local knowledge, for example flooding issues.

It was agreed to put back the consultation event to Saturday 10th February (10.00 am to 4.00pm). It would be a 'drop-in' event.

8. Designated Green Spaces

No further comments/updates at this time.

9. AECOM Technical Support

The initial meeting with the AECOM Consultant had been arranged for Thursday 18th January. C Howard, A Hayward, M Vessey and S Beard agreed to attend.

10. Review Objectives

Objectives to be reviewed again at the next meeting.

11. Drafting Neighbourhood Plan

H Metcalfe (consultant) will need the follow to start on the draft plan:



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- Vision and draft objectives. H Metcalfe to forward some examples of objectives put together by other groups. These have been in the form of a user-friendly table.
- Policy ideas. For example there might be a policy to protect sites showing evidence of ridge and furrow.
- L Brown to forward to H Metcalfe information/documents put together by BDC for information.
- Character work to be fed in as and when completed.

It was agreed to review the objectives in detail at the next meeting.

12. Next Steps

As agreed above

13. Date of next meeting: 24/01/18

Public Discussion

After the meeting an informal discussion took place with members of the public present when ideas for the consultation form were offered. There was also a discussion about governance. H Metcalfe outlined the procedures and processes which needed to be followed to pass independent inspection.

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Chairman